## Minutes of the Dodge County Highway Committee Meeting July 17, 2014

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on July 17, 2014, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and William Muche. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Corporation Counsel John F. Corey, County Board Supervisor Janice Bobholz, Ken Rodenkirch, and Herb Laner were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF JUNE 26, 2014: Minutes of June 26, 2014, were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: Field shared a thank you memo from the Earl Anderson family.

A recent employee resignation was discussed.

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Field reported on the recent Towns Association meeting relating to implements of husbandry on local roads legislation.

**COMMITTEE REPORTS:** There were no Committee reports.

**APPROVE PER DIEM AND EXPENSES:** Motion by Muche and seconded by Grebel to approve a per diem and expenses for Johnson to attend a meeting with Northeast Asphalt on July 9, 2014, at the Highway office to discuss asphalt concerns. Motion carried.

**PROJECT UPDATES:** Thompson reported that the CTH C (CTH A – Jersey Road) reconstruction project is going well.

Northeast Asphalt will start pavement rehab and repaving on CTH AA soon.

The State of Wisconsin Local Program officials have approved Dodge County to start soliciting bridge design consultants.

**UPDATE ON SALE OF SURPLUS EQUIPMENT:** Five pieces of surplus equipment will be sold by Dave Bell Auctions on August 13<sup>th</sup>. Other units of miscellaneous surplus property will be sold online by Wisconsin Surplus Auction Services.

**DRAINAGE DISTRICT CONCERNS UPDATE:** Field has met with drainage district officials and contractors involved with the drainage pipe concerns on CTH I south of CTH B. More cost information is being gathered and another meeting will be scheduled to resolve these concerns.

**REVIEW HIGHWAY COMMITTEE MEMORANDUM OF UNDERSTANDING:** No action was taken. This item will be added to a future agenda.

**AIRPORT MANAGEMENT OPTIONS:** It was the consensus of the members present to develop a subcommittee to explore options and develop a request for proposal document to be solicited for airport management services. Members of this committee will be Supervisors Johnson and Grebel as well as Department staff Thompson and Field.

**REVIEW HIGHWAY ACCESS POLICY:** No action was taken. This item will be added to a future agenda.

**ASPHALT PAVING CONCERNS UPDATE:** Supervisor Johnson reported that a tentative agreement has been reached with Northeast Asphalt to enter into a cost share contract to remove and replace the asphalt surface on CTH S (STH 67 – Juneau) and one mile of pavement on CTH G (STH 19 – Reeseville).

CONSIDER OFFER TO PURCHASE PROPERTY IN JUNEAU: John F. Corey, Corporation Counsel, presented an oral report to the Committee regarding a parcel of real estate which is 19,905 square feet in area, and which is located in the City of Juneau, that may be available for purchase by Dodge County. It was the consensus of the Committee to authorize and direct Mr. Corey to make an offer, on behalf of Dodge County, to the owner of this parcel of real estate, to purchase this parcel of real estate for \$5,500.00.

**REVIEW PROPERTY DAMAGE CLAIM AT W10036 CTH S:** The Committee was informed that the County insurance carrier has recommended denying this claim.

SHOULDERING CONCERNS ON CTH G (REESEVILLE – LOWELL): It was agreed that in accordance with a motion carried by this Committee on October 3, 2013, the Department maintenance crews will widen the shoulders on both sides of CTH G (Reeseville – Lowell) to add an approximately three-foot top width shoulder using limerock chips in the 2014 season. This section of CTH G will be chipsealed in 2015 including the shoulder sections.

DRAINAGE CONCERNS AT W9455 CTH S, BEAVER DAM: Ken Rodenkirch and Supervisor Bobholz reviewed some concerns related to county highway right-of-way drainage on CTH S adjacent to Mr. Rodenkirch's property. It was agreed that Department staff would investigate the effectiveness of adding a check dam west of Rodenkirch's entrance pipe, removal of the existing sod and tile east of the entrance, and adding riprap armour lining to the invert of the ditch. The engineering department will analyze the grade and elevation of the drainage ditch adjacent to CTH S

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from Rodenkirch's lawn and the Beaver Dam River. A report of this investigation will be reviewed at a future Committee meeting.

REVIEW WB-15 COMMERCIAL OFFER TO PURCHASE AND SIGN RESOLUTION AUTHORIZING SALE: John F. Corey, Corporation Counsel, presented an oral report to the Committee regarding a written Offer To Purchase, dated July 8, 2014, that the Dodge County Executive Committee received from the Town of Fox Lake, Dodge County, Wisconsin, to purchase the former highway maintenance facility located at 635 Spring Street, in the City of Fox Lake, Dodge County, Wisconsin, at a purchase price of \$35,900. There was consideration of and discussion about this written Offer To Purchase. Motion by Grebel, second by Berres, to approve and forward to the County Board for consideration at its August 19, 2014, meeting, a Resolution to approve and accept the written Offer To Purchase, dated July 8, 2014, and to authorize and approve the sale by Dodge County of the former highway maintenance facility to the Town of Fox Lake, for the sum of \$35,900. Motion carried.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Implements of Husbandry on Local Roads legislation compliance, airport management options, CTH S drainage concerns, memorandum of understanding review, and Highway Access Policy review.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on July 30, 2014, in the Juneau office.

FIELD REVIEW: There was no field review.

**ADJOURNMENT:** The meeting adjourned at 10:39 a.m.

laroid J. Johnson – Chairman Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.